



# Northland Christian Schools Job Description

<b>Job Title</b>	<b>Teacher</b>
<b>Supervisor</b>	<b>Principal</b>
<b>Status</b>	<b>Full-time, 10 month</b>
<b>Location</b>	<b>Campus Specific</b>

## GENERAL DESCRIPTION

The teacher is a competent leader who shepherds the students placed in his/her care. In caring for students, special attention is given to each student's needs.

- Learn
- Love
- Lead

## SPIRITUAL GROWTH

Leads by example in showing the importance of involvement in a Bible-believing church, Scripture memorization, Bible study, prayer, and witnessing ••

Driven to lead others to accept God's gift of salvation in Jesus Christ and encouraging them to growth in their faith ••

Seeks to maintain a healthy, Biblical balance between God, family, church, and calling ••

Models a life characterized by Biblical principles in relation to discipleship, attitude, speech and actions ••

Manages conflict in dealing with students, parents, staff and administration by employing the Matthew 18 principle ••

## PROFESSIONAL LEARNING

Stays current in field via conferences, seminars, CEU's, etc. ••

Knows and follows all Board of Education and Administrative policies and procedures (Staff, Parent/Student, Crisis, and Activities Handbook) ••

Promotes unity and kindness within the school through participating in meetings, the sharing and receiving of ideas, and maintaining a spirit of collegiality •••

Effectively and appropriately communicates with students, parents, staff, and administration in a clear and timely manner •

Organizes, maintains, and manages every area of their domain; to include attendance and grade records, lesson plans, and calendars ••

## RELATIONAL

Demonstrates Christ-like love for others within NCS and throughout the community •

Accepts and respects each student and assists them in reaching their fullest potential ••

Exhibits the fruits of the Spirit in their relationships with others •

Maintains confidentiality •

Promotes the uniqueness of NCS and represents the school in a favorable and professional manner to all ••

## JOB SPECIFIC RESPONSIBILITIES

Plans lessons, at least a week in advance, that are based on the school's course of study and curriculum objectives, preparing them electronically or via sub folder for unexpected absences ••

Plans for and carries out productive parent conferences ••

Evaluates students properly, fairly, timely, and efficiently ••

Integrates Biblical truth in all subject areas ••

**JOB SPECIFIC RESPONSIBILITIES (continued)**

Maintains a classroom atmosphere that is conducive to optimal learning ••

Uses effective, consistent and fair administration of discipline ••

Establishes and executes classroom routines, expectations, and procedures ••

Demonstrates an appropriate level of knowledge in his/her subject area ••

Maintains a classroom atmosphere characterized by joy and enthusiasm ••

Provides effective introductions, explanations, and summaries of instruction material to aid in student comprehension ••

Employee Signature \_\_\_\_\_

Date \_\_\_\_\_

Supervisor Signature \_\_\_\_\_

Date \_\_\_\_\_

**A teacher's life should reflect that of Jesus Christ.**